

## Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

October 16<sup>th</sup>, 2024

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, Room C1021

Jefferson, WI 53549



### Join Zoom Meeting:

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldzO9>

Meeting ID: 883 8895 0496

Passcode: 045109

### Board Members

**Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD**

1. **Call to Order:** Meeting was called to order by Samantha LaMuro at 1:01 p.m.
2. **Roll Call (establish a quorum):**  
Board of Health Members Present: Samantha LaMuro, R.T.; Meg Turville-Heitz (via zoom); Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, M.D. Quorum established per LaMuro.  
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Ben Wehmeier, County Administrator; Kaylie Mason, Environmental Health.  
Guest: Anita Martin, Janet Foust
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Williams to approve the agenda. Motion passed 5-0.
5. **Approval of Board of Health Meeting Minutes from July 17<sup>th</sup>, 2024:** Motion by Nass/Coburn to approve the minutes as printed. Motion Passed 5-0.
6. **Communications:**
  - a. 0512 – 07/23/2024 Disruptions in Availability of Becton Dickinson (BD) BACTEC™ Blood Culture Bottles- McGeary Discussed.
  - b. 0513 – 08/07/2024 Mpox Caused by Human-to-Human Transmission of *Monkeypox Virus* in the Democratic Republic of the Congo with Spread to Neighboring Countries- McGeary Discussed.
  - c. 0514 – 08/13/2024 Increase in Human Parvovirus B19 Activity in the United States- McGeary Discussed.
  - d. 0515 – 08/16/2024 Increased Oropouche Virus Activity and Associated Risk to Travelers- McGeary Discussed.
  - e. 0516 – 09/23/2024 Prevention Strategies for Mpox, including Vaccinating People at Risk via Sexual Exposure, for U.S. Travelers Visiting Countries with Clade I Mpox Outbreaks- McGeary Discussed.
  - f. 0517 – 10/03/2024 First Marburg Virus Disease Outbreak in the Republic of Rwanda- McGeary Discussed.
  - g. WI DHS- Suspected Opioid Activity Alert- McGeary Discussed.
  - h. Jefferson County Health Department 2024 Quarter 3 Newsletter- McGeary Discussed.

- 7. Public Comment:**
  - 1 Guest spoke about #13 and General.
- 8. Approval of Health Department Financial Report:** McGeary reviewed Financial Report. Motion by Williams/Coburn to approve the financial report. Motion passed 5-0.
- 9. Discussion and Approval of \$1900.00 in restricted donations for Spanish Speaking Focus Groups:** McGeary discussed restricted donations given by the Greater Watertown Community Health Foundation to assist with facilitating focus groups with Spanish Speaking families with the intention of obtaining qualitative information on social connectedness. Motion by Nass/Williams to approve \$1900.00 in restricted donations. Motion passed 5-0.
- 10. Discussion and Approval of Five-Year Drug Free Communities Grant:** McGeary discussed the additional Five-Year Drug Free Communities Grant Awarded to the Jefferson County Drug Free Coalition in which the Jefferson County Health Department serves as fiscal agent. Impacts and successes from the past five years were discussed. Motion made by Williams/Coburn to approve the Five-Year Drug Free Communities Grant. Motion 5-0.
- 11. Discussion and Approval of the 2023-2026 Community Health Improvement Plan:** McGeary discussed the past Community Health Assessment and gave a background on the steps leading up to the 2023-2026 Community Health Improvement Plan. Motion by Coburn/Nass to approve the 2023-2026 Community Health Improvement Plan. Motion passed 5-0.
- 12. Operational Update of the Environmental Public Health Consortium:**
  - a. Discontinuation of Body Art and Body Piercing Inspections  
Mason discussed that the Environmental Public Health Consortium will no longer be doing inspections on Body Art and Body Piercing locations within Jefferson County. DSPS will instead continue those inspections. All Body Art and Body Piercing locations have been notified of this change.
  - b. Sampling and Analyzing of DNR Transient Non-Community Water Systems  
Mason discussed the plans and progress made on the City of Watertown Lab. This will be used to sample and analyze their DNR Transient Non-Community Water systems. Hope to offer service to private wells in 2026.
- 13. Operational Update of the Public Health Divisions:**
  - a. Recruitment: Program Assistant- DFC: McGeary discussed recruitment process and interviews to take place shortly.
  - b. Divisional Statistics 2024 Quarter 3 Report: McGeary provided updates.
  - c. Review of Communicable Disease Cases Reported: Cooper discussed the communicable disease case report.
  - d. Nitrate Screening Data: McGeary provided updates.
- 14. Operational Update on the Strategic Plan:**
  - a. Strategic Plan 2024 Quarter 3 Report: McGeary provided updates on each of the priority areas within the strategic plan.
  - b. Employee Satisfaction Survey Results: McGeary shared the most recent employee satisfaction survey results.
- 15. Discussion on Foundational Public Health Services Costing and Capacity Assessment:** McGeary Discussed the Foundational Public Health Services Costing and Capacity Assessment that the Jefferson County Health Department completed and the results of the assessment.
- 16. Future Agenda Items:** No future agenda items were requested at this time.
- 17. Adjourn:** Motion by Williams/Nass to adjourn the meeting at 2:33 p.m.

**Next Scheduled Meeting: January 15<sup>th</sup>, 2025**

*Minutes prepared by: Elizabeth McGeary, Director Jefferson County Health Department and reviewed by Kendell Cooper, Public Health Program Manager.*

